

FORM A

**Division of Continuing Education
Brigham Young University
BYU Salt Lake Center**

Clearance to Register

All non-matriculated students wishing to attend the BYU Salt Lake Center are required to submit a clearance form and a Student Ecclesiastical Endorsement for each new academic year. You must have your clearance forms and endorsements completed, submitted, and processed by the BYU Salt Lake Center before you can register for fall semester or any semester thereafter.

Name	Last	First	Middle or Maiden	
Address	Street	City	State	ZIP
SSN		BYU ID	Birth Date	
Day Phone		Evening Phone		
E-mail Address				
Gender	Marital Status	Religious Affiliation	Student Status	
<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Married <input type="checkbox"/> Single	<input type="checkbox"/> LDS <input type="checkbox"/> Other	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate (with bachelor's degree)	
Year	Semester or Term (You may request clearance for a full academic year (Sept. – August))			
	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer

Qualifying Questions

1. Have you earned a high school diploma or G.E.D.? Yes No
2. Will you be attending school as an international student on a student visa for the semesters/terms checked above? If yes, please call 801-933-9400. Yes No
3. Are you currently on probation, parole, or under restriction with any court, or have you ever been convicted of a crime (other than a traffic violation)? If yes, please provide a letter of explanation. Yes No
4. Have you ever been denied admission to BYU day school? If yes, please provide a letter of explanation. Yes No
5. Has academic or disciplinary action been taken against you at any institution you have attended, including Brigham Young University? If yes, please include a letter of explanation. Yes No
6. Have you read and do you agree to abide by the refund policy as printed? (See Refund Policy section.) Yes No

I understand that if I provide false information, I will forfeit fees and receive no credit for classwork completed.

MY WORD OF HONOR

I certify that I have been striving to live the Honor Code. Any previous issue involving the Honor Code has been completely resolved with my authorized bishop or ecclesiastical leader. I am currently living the Honor Code and will continue to do so. I have read and discussed the attached Honor Code information with my ecclesiastical leader. I understand what the Honor Code is and that my obligation is to live the Honor Code, including the Dress and Grooming Standards, both on and off campus and between semesters. I also understand that I should contact the Honor Code Office if clarification is needed.

Signature _____

Date _____

FORM B

STUDENT ECCLESIASTICAL ENDORSEMENT

LDS students shall be endorsed only by the bishop of the ward (1) in which they live and (2) that holds their current Church membership record.

Students of other faiths shall be endorsed by (1) the local ecclesiastical leader if the student is an active member of the congregation, (2) the bishop of the LDS ward in which they currently reside, or (3) the nondenominational BYU chaplain.

REQUIREMENTS: Whether on or off campus and between semesters, all students are expected to abide by the Honor Code, which also includes the Academic Honesty Policy and the Dress and Grooming Standards. LDS students must fulfill their duty in The Church of Jesus Christ of Latter-day Saints, attend Church meetings, and abide by the rules and standards of the Church on and off campus. Students who are not members of The Church of Jesus Christ of Latter-day Saints are also expected to maintain the same standards of conduct. They are encouraged to participate in services of their preferred religion.

WITHDRAWN ECCLESIASTICAL ENDORSEMENTS: A student's endorsement may be withdrawn at any time if the ecclesiastical leader determines that the student is no longer eligible for the endorsement. Students without endorsements, except in unusual circumstances, must discontinue enrollment. Excommunication, disfellowshipment, or disaffiliation from The Church of Jesus Christ of Latter-day Saints results in the withdrawal of the student's endorsement. The decision to withdraw an endorsement may be appealed through the appropriate ecclesiastical process and then through the BYU Salt Lake Center administrative review process.

WHO SUBMITS THE ENDORSEMENT FORM: Students may leave their completed forms with their bishops, and/or their stake president, who will submit them to the BYU Salt Lake Center. Or, if the bishop or stake president prefers, the student may hand carry the form to the BYU Salt Lake Center.

ECCLESIASTICAL LEADER'S ENDORSEMENT

The endorsement interview should be a private, detailed interview to ensure the student is worthy to attend a Church-sponsored institution and that the student fully understands his or her commitment to live the Brigham Young University Honor Code. Please do not endorse students prior to verification that (1) they **do** live in your geographical ward boundaries and (2) you **have** received their membership record. If you have little or no knowledge of the student's church activity and Honor Code compliance for the past several months, please contact the prior bishop before endorsing the student.

The First Presidency requests that the following question be asked of each member of the Church during the endorsement interview:

"Have you done and will you continue to do your duty in the Church, attend your meetings, and abide by the rules and standards of the Church?"

In addition, please determine if the student understands the following:

- Attending your meetings means attending the ward (1) that has your membership records and (2) within whose geographical boundaries you live.
- Members of the opposite sex are not to visit in the bedroom areas of single students either on or off campus.
- Dress and Grooming Standards apply both on and off campus.
- Accessing pornographic, erotic, or indecent material, either electronic or otherwise, is inappropriate whether on or off campus.
- Neither "I didn't know" nor any other excuse justifies breaking one's word of honor. If clarification is needed, please contact the Honor Code Office.

Endorsement for: _____
Name (Last) (First) (Middle or Maiden) Birth Date

I have thoroughly interviewed this student with respect to living the BYU Honor Code, including Academic Honesty and the Dress and Grooming Standards and, for LDS students, attending his or her meetings and doing his or her duty in The Church of Jesus Christ of Latter-day Saints.

Bishop/Branch President *I give my endorsement.* ** I do not give my endorsement.*

Name (please print) Signature Date

Church Position Ward/Branch or Religious Denomination LDS Ward Unit #

Stake Home Telephone Business Telephone

Stake President *I give my endorsement.* ** I do not give my endorsement.*

Name (please print) Signature Date

Church Position Stake LDS Stake Unit #

Home Telephone Business Telephone

*If you marked "I do not give my endorsement," please inform the applicant, sign this form, and return to the BYU Salt Lake Center.