

Church Magazines Guidelines

for Writers, Photographers, and Illustrators

<u>Magazine</u>	<u>E-mail address</u>	<u>Phone number</u>	<u>Fax number</u>	<u>Mailing address for the four magazines</u>
<i>Liahona</i>	liahona@ldschurch.org	1-801-240-2490	1-801-240-4225	Church Magazines
<i>Ensign</i>	ensign@ldschurch.org	1-801-240-2950	1-801-240-2270	50 E. North Temple St., Rm. 2420
<i>New Era</i>	newera@ldschurch.org	1-801-240-2951	1-801-240-2270	Salt Lake City, UT 84150-3220
<i>Friend</i>	friend@ldschurch.org	1-801-240-2210	1-801-240-2270	USA

We welcome your submissions. The Church magazines could not fulfill their purpose without the help of contributors like you. The best way to get an accurate feel for what we publish is to look at a number of recent issues. You can find them at www.magazines.lds.org. In some languages, only printed editions may be available.

BRIEF DESCRIPTION OF THE CHURCH MAGAZINES

- The *Liahona* is for adults, youth, and children, and is available in many languages, including English.
- The *Ensign*, *New Era*, and *Friend* magazines are in English only. The *Ensign* is for adults. The *New Era* is for youth, parents of youth, and youth leaders. The *Friend* is for children, parents of children, and Primary leaders.

WHAT WE NEED

For adults: Stories that show the gospel of Jesus Christ at work in the lives of Latter-day Saints, especially personal experiences and gospel insights. Watch for “Call for Articles” on specific subjects. We are also looking for how-to articles and practical ideas on topics of interest to Church members, such as teaching, serving, strengthening marriages and families, and overcoming challenges. Articles about the Church and its members in various parts of the world and about specific individuals and families who are making a difference in their communities are also of interest.

For youth: Articles, both by and for youth, that teach and inspire in an enjoyable and appealing way. In particular, youth might share personal experiences dealing with gaining a testimony, obtaining an answer to prayer, overcoming a difficulty, or sharing the gospel. Youth are also welcome to suggest ideas for posters, to send answers to gospel questions printed in Questions and Answers, and to submit photos they have taken and short poems (in English) they have written. Information about youth activities, service projects, and individual accomplishments that set a good example for others is also welcome.

For children: Articles, true stories, and fun activities that teach gospel principles and reinforce good character qualities. We encourage children to submit their own poetry (in English) and artwork and to tell us about their experiences, their interests, and their testimonies. Send these along with a photograph of the child.

For local news pages: Local news pages in the *Liahona* and *Ensign* and youth pages in the *Liahona* and *New Era* publish news items and information of interest to members in your area. Please notify us of upcoming events as far in advance as possible so, where possible, we can make arrangements to cover them. We may refer you to a local pages editor in your area, where available.

Your comments and suggestions: We welcome your feedback about articles that have been printed and suggestions about articles you would like to see. Please feel free to contact us.

HOW TO PREPARE YOUR MATERIAL

1. We prefer submissions by e-mail or on CD in standard word-processing formats, but we also accept typewritten or, if necessary, handwritten manuscripts.
2. Our preferred length is one to three manuscript pages; six pages is our maximum.
3. Please include your name, address, telephone number, ward or branch, stake or district, and e-mail address on the first page.
4. If sending by mail, please include a stamped (in the U.S. only), self-addressed envelope if you want material returned.

PAYMENTS AND COPYRIGHTS

We pay an honorarium for most (but not all) articles. Payment varies depending on the complexity of the work, time involved, research, and other factors. We do not pay for articles from children. When an article is accepted, the author is required to sign a submission agreement that grants the Church license to publish it. Copyright remains with the author, subject to provisions of the agreement. A parent or guardian must give written permission for the Church to use articles and artwork by those under age 18 and for the use of a photo of a youth or child. All identifiable people in photos need to sign a statement agreeing to Church use of their image.

Persons appearing in photos submitted for publication must sign a release allowing the Church to publish their image (form 37707, available by contacting us). When this form is not available, a written, signed statement from those in the photo will suffice.

PHOTOS

Please make us aware of available photographs of individuals, activities, or places described in your article. We also purchase artistic photos for the photo featured on the inside back cover of the *New Era* and occasionally for other uses.

Captions: Please provide credit and caption information for each photo. Give the full name of each person in the photo. Use terms such as “from left” and “standing” to clearly identify each person.

Digital photography: Please use the highest resolution possible, five megapixels and 300 dots per inch or higher, and send the photos on CD or DVD. Low-resolution images may be accepted for preliminary review. Before sending high resolution photos by e-mail, please contact us.

Film: Please develop film before sending us slides or prints. Transparencies (slides) are preferred.

Church standards: All people in photos should observe Church standards of dress, grooming, behavior, and respect for property.

ILLUSTRATIONS

Assignments are made only to artists who have shown their portfolio, but we are eager to know of those who have talent. Please contact us for information about portfolio review, or send samples by e-mail or as color transparencies (slides).

MUSIC

We occasionally publish short songs or hymns. All music submitted is reviewed by the General Music Committee.

QUESTIONS

We are grateful for your interest in the Church magazines. Please feel free to contact us. Thanks again!