

**Global Family Child Health Conference**  
**Friday, March 18, 2011—BYU Conference Center**

Company \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone number \_\_\_\_\_

E-mail address \_\_\_\_\_

The undersigned Exhibitor desires to exhibit at the Global Family Health Conference at Brigham Young University and agrees to the following conditions:

**1. ALLOTMENT OF SPACE**

We hereby contract for space in the Conference Center, Brigham Young University for the purpose of displaying and demonstrating services of our organization. We hereby tender \$125.00, which is the total rental for the space desired for the date of March 18, 2011, 8:00 a.m. to 5:00 p.m.

**2. EXHIBIT SPACE AND EQUIPMENT**

Each exhibit space is limited to one table (29" H x 30" W x 6" L) and up to two chairs placed in front or to the side (but not at the back) of the table. Table coverings, extension cords, signs, pipe an drape will not be provided. Speakers and audio/visual equipment (except laptops) are not allowed because exhibit spaces are close to session rooms.

Exhibitor will \_\_\_/will not \_\_\_ need an electrical outlet for their exhibit.

Exhibitor will need \_\_\_ easels for their exhibit.

3. Exhibitor will not be presenting merchandise for sale. Order taking and sales are not allowed at any of the exhibit booths.

4. Circulars or advertising materials of the exhibitor may be distributed only in the booth assigned.

5. Space contracted for and not occupied for exhibit purposes by 9:00 a.m. on March 18, 2011, shall revert to BYU to be let and occupied in any manner and for such purposes as the exhibit manager may see fit; and, in such an event, all payments made under and exhibitor's contract shall be retained by BYU and the contract shall be terminated. Exhibitor shall not assign or sublet the space allotted and shall not permit another firm or entity to share the contracted space with or without charge.

6. Exhibitor shall arrange and install exhibit in the space allotted between 7:00-8:00 a.m. on March 18, 2011.

7. All exhibits shall be removed from the BYU Conference Center not later than Friday, March 18, 2011 at 5:30 p.m. All installation and removal of exhibits and materials shall be at exhibitor's sole responsibility, and expense.

8. The exhibit manager reserves the right to refuse any exhibit not deemed appropriate.

**9. SECURITY**

Security will not be provided by the host institution. An attendant should be present at the display during open hours.

10. The Exhibitor agrees at all times to protect, save, and hold harmless Brigham Young University, the BYU Conference Center, the sponsoring organizations, and all their agents against any and all loss, cost, damage, liability, or expense arising from or out of violation of any law or ordinance, whether caused by the Exhibitor or those holding a contract under the Exhibitor. The Exhibitor also agrees to comply strictly with the applicable terms and conditions contained in this contract. The Exhibitor also agrees at all times to protect, indemnify, save, and hold harmless BYU, the Conference Center, the sponsoring organizations, and all their agents against and from any and all loss, cost, damage, liability, or expense arising from or out of any accident or other occurrence to anyone or anything, including the Sponsor/Exhibitor, its agents, employees, business invitees, and property, which arises from or out of or by reason of said Sponsor/Exhibitor's occupancy and use of the exhibition premises or a part thereof.

I have read and understand this contract and agree to comply with all terms and conditions.

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Please fax completed form to (801) 812-8521 or e-mail to [jean.hwang@byu.edu](mailto:jean.hwang@byu.edu).