



DIVISION OF CONTINUING EDUCATION
HONOR CODE STATEMENT & DRESS AND GROOMING STANDARDS
LDS ECCLESIASTICAL AUTHORIZATION AND RELEASE FORM

INSTRUCTIONS: Complete and review sections 1-7. Please contact the Division of Continuing Education for help with this form.

1 APPLICANT INFORMATION			
Last Name	First Name and Middle Initial	Birthday	
Street address of residence	City	State	ZIP
Daytime phone	Evening phone	E-mail	

2 APPLICANT ECCLESIASTICAL INFORMATION			
Ward or branch name	Stake or mission name	Bishop's name	
Bishop's cell phone	Bishop's home phone	Bishop's work phone	Stake president's name
Previous ward or branch name	Previous Bishop's name	Any missions served	Current church position

3 CONTINUING EDUCATION DEPARTMENT CONTACT INFORMATION			
Contact Person	Business phone	Fax	E-mail
Elaine Bridges	422-6757	801-422-0730	dancecamps@byu.edu
Department	Program		
Conferences and Workshops			

4 STANDARDS, LDS ECCLESIASTICAL AUTHORIZATION, AND RELEASE

Brigham Young University, an equal opportunity employer, is a private university with unique goals and aspirations that arise from the mission of its sponsoring institution, The Church of Jesus Christ of Latter-day Saints. Brigham Young University exists to provide education in an atmosphere consistent with Church ideals and principles. This atmosphere is created and preserved through commitment to conduct that reflects those ideals and principles. **ALL WHO REPRESENT BYU ARE TO MAINTAIN THE HIGHEST STANDARDS OF HONOR, INTEGRITY, MORALITY, AND CONSIDERATION OF OTHERS IN ALL ASPECTS OF PERSONAL BEHAVIOR; AND TO MAINTAIN THE STANDARDS OF CONDUCT CONSISTENT WITH QUALIFYING FOR TEMPLE PRIVILEGES.**

Brigham Young University, as part of the Church Educational system, observes the Church's directed Honor Code Statement and Dress and Grooming Standards—both of which are found on the reverse side of this document. Recognizing the influence of faculty and independent presenters on students and program participants, the Board of Trustees, under the guidance of the First Presidency of the Church, has asked that all faculty and independent presenters agree to abide by the Honor Code Statement and the Dress and Grooming Standards, as a condition of employment.

By returning this form to our office, signed and dated, you hereby: (i) certify your willingness to observe the Honor Code Statement and Dress and Grooming Standards while in contact with event staff, students, participants, facilities, or while representing BYU in any capacity; (ii) give BYU permission to contact ecclesiastical leaders and other submitted references; (iii) request that ecclesiastical leaders and other references provide BYU information concerning your eligibility for working at BYU; (iv) waive any privilege you have or may have to the information requested and/or supplied pursuant to this form; and (v) release from any and all liability both BYU and all other such persons supplying or receiving information pursuant to this form.

A follow-up contact may occur once our office receives your completed form to see if you have questions, concerns, or if we need additional information.

You acknowledge and agree that neither this form nor any previous contact between BYU and you, including but not limited to any previous understandings, arrangements, proposals, oral or written, constitutes a contract to work. Final selection of faculty and/or independent presenters for this program will be made from among those who return this form signed and dated. To ensure that you are considered, please submit this form to us as promptly as possible.

We look forward to your response and the opportunity this program will have to strengthen the lives of all those who participate!

Applicant, please sign below:

X _____ Date: _____

5 HONOR CODE STATEMENT

Brigham Young University, Brigham Young University-Hawaii, Brigham Young University-Idaho, and LDS Business College exist to provide an education in an atmosphere consistent with the ideals and principles of The Church of Jesus Christ of Latter-day Saints. That atmosphere is created and preserved through commitment to conduct that reflects those ideals and principles. Members of the faculty, administration, staff, and student body at BYU, BYU-H, BYU-I, and LDSBC are selected and retained from among individuals who voluntarily live the principles of the gospel of Jesus Christ. Observance of such is a specific condition of employment and admission. Those individuals who are not members of The Church of Jesus Christ of Latter-day Saints are also expected to maintain the same standards of conduct, except church attendance. All who represent BYU, BYU-H, BYU-I, and LDSBC are to maintain the highest standards of honor, integrity, morality, and consideration of others in personal behavior. By accepting appointment on the faculty, continuing in employment, or continuing class enrollment, individuals evidence their commitment to observe the Honor Code standards approved by the Board of Trustees "at all times and ... in all places" (Mosiah 18:9).

HONOR CODE STATEMENT

We believe in being honest, true, chaste, benevolent, virtuous, and in doing good to all men.... If there is anything virtuous, lovely, or of good report or praiseworthy, we seek after these things. (Thirteenth Article of Faith). As a matter of personal commitment, students, faculty, and staff of Brigham Young University, Brigham Young University-Hawaii, Brigham Young University-Idaho, and LDS Business College seek to demonstrate in daily living on and off-campus those moral virtues encompassed in the gospel of Jesus Christ, and will:

- Be honest
- Live a chaste and virtuous life
- Obey the law and all campus policies
- Use clean language
- Respect others
- Abstain from alcoholic beverages, tobacco, tea, coffee, and substance abuse
- Observe Dress and Grooming Standards
- Participate regularly in church services
- Encourage others in their commitment to comply with the BYU Honor Code

Specific policies embodied in the Honor Code include: (1) Academic Honesty Policy, (2) Dress and Grooming Standards, (3) Residential Living Standards, (4) Continuing Student Ecclesiastical Endorsement.

6 DRESS AND GROOMING STANDARDS*

The dress and grooming of both men and women should always be modest, neat, and clean; consistent with the dignity adherent to representing The Church of Jesus Christ of Latter-day Saints and any of its institutions of higher education. Modesty and cleanliness are important values that reflect personal dignity and integrity, through which students, staff and faculty represent the principles and standards of the Church. Members of the BYU community commit themselves to observe these standards, which reflect the direction given by the Board of Trustees and the Church publication *For The Strength of Youth*. The BYU Dress and Grooming Standards are as follows:

MEN

A clean and well-cared-for appearance should be maintained. Clothing is inappropriate when it is sleeveless, revealing, or form fitting. Shorts must be knee length or longer. Hairstyles should be clean and neat, avoiding extreme styles or colors, and trimmed above the collar leaving the ear uncovered. Sideburns should not extend below the earlobe or onto the cheek. If worn, mustaches should be neatly trimmed and may not extend beyond or below the corners of the mouth. Men are expected to be clean-shaven; beards are not acceptable. Earrings and other body piercing are not acceptable. Shoes should be worn in all public campus areas.

WOMEN

A clean and well-cared-for appearance should be maintained. Clothing is inappropriate when it is sleeveless, strapless, backless, or revealing, has slits above the knee; or is form fitting. Dresses, skirts, and shorts must be knee length or longer. Hairstyles should be clean and neat, avoiding extremes in styles and colors. Excessive ear piercing (more than one per ear) and all other body piercing are not acceptable. Shoes should be worn in all public campus areas.

* NOTE: Any exceptions to the Dress and Grooming Standards must be authorized in writing by the Division of Continuing Education prior to involvement with programs at Brigham Young University.

7 SIGN AND RETURN

Applicant, please sign below:

X _____ Date: _____

Mail or fax to: BYU – Division of Continuing Education
169 Harman Continuing Education Building
Provo, UT 84602 Fax 801-422-0730

Office use only: